

THE OSSINING PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD

May 7, 2007

Attending: OPL trustees Bob Minzesheimer, Joyce Lannert, Walter Ludlum, Peter Capek and Thomas Staudter; OPL acting director Joan Hraban; Library consultant Rick Freyman. President Minzesheimer called the meeting to order at 7:05 P.M. in the board room of the new library.

Agenda: A motion was made (Capek, Ludlum) to approve the agenda. Unanimous.

Minutes: A motion was made (Ludlum, Capek) to approve the April 2, 2007 minutes. Unanimous. A motion was then made (Lannert, Capek) to approve the April 9, 2007 minutes. Unanimous.

Public Comment: None.

Construction: Lannert said the engineers were looking into the geothermal system to see what went wrong with the heating. Hraban noted there was a circulating air on warm days. Apparently, a problem with the air conditioning was being fixed. Lannert also reported that the alarm system and a camera in the security system briefly failed. Landcape bids are out for plantings around the new library. Minzesheimer said he wants to see an emergency contact list implemented. Also, the anti-graffiti coating has been applied to the big retaining wall. It was pointed out that the liability insurance for the construction of the new library still needed to be kept up to date. EduTek needed to complete equipment training for the new staff. Staudter suggested that the electric service for the library be bought from a vendor who can supply electric from renewable, "green" sources.

Library café: Capek reported that the lease questions were being resolved.

Acting Director's report: Hraban wanted to know what the policy was about renting the theater to outside groups. There is some talk about looking again at the existing policy. Hraban suggested that the town and NY State DOT be contacted about ensuring handicap spaces on Croton Avenue in front of the library.

School Liaison Report: None.

Parking: Staudter remarked he was still trying to get parking space commitments from the village board and town recreation chief.

Board Expansion: Staudter said the NYS Dept. of Education library liaison said the expansion request would be heard by the Regents on May 23-4.

A motion was made (Staudter, Ludlum) to move \$90,000 into the general account to pay bills. [Note: Please help with specific info.] Unanimous. A motion was made (Ludlum, Capek) to transfer more money. [Note: Again, I'm missing the paperwork here and could use some help.] Unanimous.

Invoices: A motion was made (Staudter, Capek) to pay the following invoices: Beatty Harvey #3609 (\$2,392.00) and #3610 (\$137.49); Keane & Beane #43173 (\$828.75); Steelcase #18187 (\$586.72) and #23301 (\$58.88); and Window Tech #3541 (\$3,150.00). Unanimous.

At 8:00 PM a motion was made (Lannet, Staudter) to go into Executive Session to discuss upcoming contract negotiations and a personnel issue. At 9:20 PM a motion was made (Staudter, Capek) to exit the Executive Session. Both motions passed unanimously.

At 9:25 PM a motion was made (Capek, Minzesheimer) to adjourn the meeting.
Unanimous.

Respectfully submitted,

Thomas Staudter