

THE OSSINING PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
March 17, 2008

Attending: OPL trustees Bob Minzesheimer, Joyce Lannert, Peter Capek, Thomas Staudter, Mirla Morrison, Lucinda Manning, Reginald Bush; OPL director Beth Bermel and OPL staffer Carrie Cubillos.

President Minzesheimer called the meeting to order at 7:10 PM in the board room of the library. The agenda was approved.

Minutes: A motion to accept the February 19, 2008 minutes was made and unanimously approved. Unanimous.

Public Comment: None

Director's Report: Bermel introduced Carrie Cubillos, who'd been promoted to Cultural programming Specialist. Cubillos's former position, Senior Clerk, won't be filled immediately; instead, Bermel will try to hire two part-timers to do the work. Also, Barbara Lipp has been hired as a part-time graphic illustrator. A new library lending offering—small digital "Playway" devices, which are audio players with taped readings—was demonstrated. Bermel argued that the OPL website should be offering more consistent and up-to-date information. Good news: the library's café opened today, and free coffee was offered to patrons. A copy of the OPL operating budget to-date was handed out.

Trustees' Report:

President—As to the question whether the board can vote by e-mail, Minzesheimer noted that would violate the state's open meeting law, a summary of which he distributed.

Building Project—Lannert, along with Bermel WE suggested that BH&A be responsible for 15% of the costs of the the COs that are due to "architect's errors and/or omissions", an overcharge premium resulting from the works not being included in the original specs and Capek, met with Beatty, Harvey, the architects of the new library, and discussed who would be responsible for costs of change orders. Not all change orders were fault of architect, and ending up costing only 1% of total building expense. We suggested that BH&A be responsible for 15% of the costs of the the COs that are due to "architect's errors and/or omissions," an overcharge premium resulting from the works not being included in the original. There are 12 change orders directly the cause of architect error or omission. Problems with geothermal were understandable, said Lannert, in light of the technology's newness.

Bylaws/Policy—A motion to approve the OPL Policy on Confidentiality of Library Records was made and unanimously approved.

Budget—Bush warned that late arriving certiorari claims would increase costs for the upcoming budget.

Construction Invoices: A motion to pay the following invoices was made and unanimously approved: on the recommendation of Lannert, following her review: Beatty Harvey #4458 (\$62.62); Keane & Beane #437802 (\$731.25); Dave's Fences (\$8,472.00); Savin Engineers #9145 (\$157.99), and \$10,000 as partial payment on last invoice.

Old Business:

Scholarship—Staudter offered a plan that would use \$2000 from library fines to award two separate

academic scholarships from the OPL to graduating Ossining High School students. Board questioned the legality of using budgeted revenue for this use. The idea was tabled after a short discussion.

Goals—A full discussion was tabled until a future meeting.

GOTV—Bermel noted that officials from GOTV weren't heard from until yesterday. An overview of their idea about locating their operation in the OPL basement was handed out, but it lacks specific information about funding, build-out specs. Bermel said GOTV hopes to assemble the necessary information for a future board meeting so a more in-depth proposal could be considered.

New Business: A motion to pass two resolutions accepting donations to the library was made and unanimously approved. Resolution #22 accepted, with thanks, a donation from Jane and Neal Rechtman; #23 accepted, with thanks, a donation from Stephanie Traub in memory of Susan Dymant.

At 9:30 a motion to go into executive session to discuss personnel issues was made and unanimously approved. A motion to leave executive session at 10:15 PM was made and unanimously approved.

A motion to adjourn the meeting at 10:20 PM was made and unanimously approved.

Respectfully submitted,
Thomas Staudter