

Ossining Public Library
Regular Meeting of the Board of Trustees
21 September, 2009

Attending: Ossining Public Library Board of Trustees members: Peter Capek, Reginald Bush, Tom Staudter, Art Jay, Samantha Brail, Lucinda Manning. Mirla Morrison arrived in time for the Executive Session. Representatives of the Ossining School District Board of Trustees: Alice Joselow and Bill Kress.

Ossining Public Library Staff: Carry Cubillos (Cultural Programming Specialist), Chris Surovich (Circulation Dept. Supervisor), Tamara Stewart (Teen Services Coordinator), Linda Levine (Teen Services Librarian) and Barbara Hall (Staff Assistant).

President Peter Capek called the meeting to order at 7:20, the delay caused by the dance program in the auditorium, which created parking difficulties.

Approval of Minutes:

August 17, 2009 regular board meeting – Motion to accept minutes as presented. Moved by trustee Bush, seconded by trustee Brail. Unanimously accepted.

August 19, 2009 meeting – Motion to accept minutes as presented. Moved by trustee Jay, seconded by trustee Bush. Unanimously accepted.

August 14, 2009 meeting – Motion to accept minutes as presented. Moved by trustee Bush, seconded by trustee Brail. Unanimously accepted.

Public Comments: Alice Joselow expressed the thanks, as well as the regrets, of the general public concerning the departure of Beth Bermel, Library Director.

Director's Report:

Director's Report was presented by Beth Bermel, Library Director, with the added comment that today the Employee Assistance Program (EAP) presented an orientation to the staff concerning the services provided by EAP. It was clarified after a question by trustee Staudter that EAP services are not available to trustees or other volunteers at the library.

Operating Budget Report – Request made to transfer \$3500 from reserves to operating budget to cover the MTA Tax which will be due very shortly. Request approved.

Revenue Report – There is a reported windfall of interest appearing in the checking account. The amount will be verified with the bank before funds are used.

Personnel Changes – none

Trustee Reports:

President Capek had no report to present.

Trustee Manning brought the board up to date on the status of the Bylaws/Policy Committee. Things are moving ahead on schedule on all policy and bylaw development.

Trustee Jay asked whether there were staff people with CPR and/or First Aid training, which would be especially pertinent to any disaster plan. Trustee Jay was asked to explore the training and legal issues with the insurance company and also to investigate issues surrounding getting a defibrillator and training for its use.

The most recent policy and guidelines concerning selection of materials will be distributed to trustees via e-mail this week.

Ossining Library Foundation Report: Trustee Manning asked about the lack of information on the OPL web site about the Foundation, and about its financial situation. President Capek responded that they were a separate entity, not under our control, and we had no power to demand a financial statement, or other information. However, trustee Morrison, our liaison to the foundation, will be asked to make a report about the funding, and to encourage the foundation, once again, to submit material to be published on our web site.

Resolutions:

Resolution to appoint Andrew Lennon as treasurer to the library board was unanimously approved. Mr. Lennon will be asked to attend a meeting in the very near future. The change is necessitated by changes in responsibilities at the school district.

At 8:05 a motion for the board to move into executive session was made by trustee Brail and seconded by trustee Staudter. Motion passed unanimously.

At 8:45, a motion was made by trustee Jay to leave executive session and to adjourn. Seconded by Trustee Bush. Accepted unanimously.

At 8:50 a motion was made by trustee Bush to adjourn. Seconded by Trustee Morrison. Accepted unanimously.

Respectfully submitted
Arthur Jay