

Ossining Public Library
Regular Meeting of the Board of Trustees
April 11, 2011

In Attendance:

Trustees: ~~Jaime Aguirre~~ Arthur Jay
 Samantha Brail Mirla Morrison
 Reginald Bush Tom Staudter
 Peter Capek
Board of Ed. Liaison: Cindy Winter
OPL Staff: James Farrell, Director
 Kathleen Beirne, Secretary to the Director
 Chris Surovich, Molly Robbins

Trustee Candidates: Jean Ogrinz, Cindy Simon, and Lucinda Manning /
 Samantha Brail, Peter Capek (also candidates)

The meeting was called to order by the Board President, Tom Staudter at 7:03 p.m.

Public Forum for Candidates for the Board

After opening remarks, Tom Staudter turned the meeting over to Bob Minzesheimer, President of the Friends of OPL, who acted as moderator for the candidate forum.

The business meeting was called to order by the Board President, Tom Staudter at 8:10 p.m.

Approval of Minutes:

The Board unanimously approved the minutes of the Regular Meeting of March 21, 2011

Public Comment:

- A question arose about whether the library has an active volunteer program. Tom Staudter and Jim Farrell reviewed the manner in which volunteers are used at the library.
- A concern was raised that the library budget increase over last year was solely for personnel, and that the increase seemed excessive, especially when so many people in the private sector are not receiving raises. Tom iterated the Board position that this is the final year of a five-year contract and that we wanted to honor the commitment to raise our salaries to be on average with the rest of the county. Additionally the board wanted to establish a true baseline of what it costs to run the library.

Director's Report

In addition to the written report, Jim Farrell noted:

- The Library Trustee's Association of New York will hold their annual Trustees Institute in Albany on April 29 & 30. OPL trustees will not be attending.
- On May 2 at 6 p.m. students from the Columbia University landscape arts program present their projects that feature redesigns for the lower entry plaza of the library. The program is open to the public.
- Jim Farrell has completed all the civil service exams needed to continue as director.
- A conference call with ADP new payroll service will be held to finalize the changeover to their service.

- Peter Capek questioned again the need for the maintenance contract on the phone switching equipment. The cost for the service is about 10% of the cost of the equipment and out of line with other service contracts.
- Mirla Morrison asked that a separate income line be created for rental of library space to outside groups. Jim will provide figures for recent rentals.

Personnel Changes

There were no personnel changes

Committee Reports

President's Report: Tom Staudter

Tom and the board had a brief discussion of the upcoming election and budget vote stressing the need for the library to provide information to the public.

Policy/Bylaws Committee: Mirla Morrison

The second reading of the proposed Bylaws was postponed to next month's meeting.

Budget/Finance Committee: Samantha Brail

Nothing new to report, just waiting to see the results of the election

Personnel Committee: Art Jay

The committee will meet the first week of May to complete a review of the staff contract.

Buildings & Grounds: Peter Capek

Peter Capek has found a contractor who will bid a noise shield for the open space that connects the main floor with the teen room and the third floor stacks.

Liaison Reports

OPL Foundation: Samantha Brail

No news to report

Friends of OPL

The Friends of OPL ran a very successful book sale this past weekend, raising about \$2,800.

Resolutions for Review and Approval

The following resolutions were offered for consideration:

Resolution No. 39

Appointment of the Vote Workers for the Library Budget Vote and Trustee Election

Be it resolved that the following persons be appointed to serve as Vote Workers of the Library Budget Vote and Trustee Election on April 26, 2011.

Richard Beranato

William Doherty

Gerard Gendron

Robert Golden

Grace Langone

Sandy Mirsky

Rosemarie Parisi

Laura Shuler

Shirley Thomas Garcia

Norma Curtain (on call)

The resolution was passed unanimously.

Resolution No. 40

Appointment of the Mahopac National Bank as the Bank of Record for payroll purposes

Be it resolved that the Mahopac National Bank be the Bank of Record for the Ossining Public Library for payroll purposes.

Be it further resolved that the signers of checks on the accounts set up at the Mahopac National Bank shall be those persons in the following positions or offices:

- 1. The President of the Board of Trustees of the Ossining Public Library*
- 2. The Treasurer of the Board of Trustees of the Ossining Public Library*
- 3. The Director of the Ossining Public Library*

Any one person occupying one of the aforementioned positions or offices may individually sign a check up to and including five thousand dollars (\$5,000). In excess of five thousand dollars, any two persons occupying the aforementioned positions or offices must sign the check.

The resolution was passed unanimously.

Old Business

None

New Business

None

Public Comment

None

Executive Session

At 9:38 a motion to move into executive session for the purposes of discussing two personnel matters and possible legal actions. Unanimously approved.

At 10:00 a motion to leave executive session was unanimously approved.

At 10:05 a motion to adjourn was unanimously approved.

Respectfully submitted

Art Jay, Secretary.