

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Special Meeting/Work Session
December 3, 2014, 6:00 p.m.

DRAFT MEETING MINUTES

In Attendance:

Board of Trustees: Alice Joselow, *President*, Madeline Zachacz, *Secretary*, Debbie Goddard, Matthew Weiss, Stephanie Unger

Staff: Molly W. Robbins, *Assistant Director*; Kathy Beirne, *Secretary to Director*

Absent : Lucinda Manning (illness)

Call to Order

At 6:07 p.m. President Alice Joselow called the meeting to order.

Pledge of Allegiance

All those present stood for the Pledge.

RESOLUTION #27

RESOLVED, that the Board of Trustees approves the request by Employee #000812 to take unpaid time off (estimated at 15 days) between December 8 and January 9, 2015.

The Board voted unanimously not to approve Resolution #27.

Work Session

- OPL HVAC System
Randy Martin explained his cost effective proposal to the Board. He will figure out the best route to proceed; has been working on flow-rates for HVAC; and will start laying out the logistics of the plan - running pipes from boiler to each of the 5 heating units (temperature controlled).
- ITC Proposals
Board agreed to table this item until next meeting.
- BOT Consensus of Priorities and a Schedule for the Budget Development
Board agreed to leave this item for Finance Committee. (Next Finance Committee meeting scheduled for 12/10/14, 7:00 p.m. Treasurer Jaime Aguirre no longer available on Wednesdays - will have to move meetings to Thursdays.
- Consultant/Director Search/Strategic Plan Follow Up
Molly Robbins is scheduled to have a conference call with Maureen Sullivan on Friday, December 5. The Board is looking for deliverables.

- “Emergency” Issues:
 - * Retaining Wall - Warranty has expired. Need structural engineer to inspect. If there is a fee John Tortoso will let Board know.

 - * Development of Up-to-Date Evacuation/Disaster Plan
Review what we already have - Police, EMS. Show plan to Scott Craven or J.T. Camp (Fire Dept.)
Emergency Procedures for Personnel - People part/Material part
Disaster Recovery Plan Company?

RESOLUTION #28

RESOLVED, that the Board of Trustees accepts, with regret, the resignation of John Crawford in accordance with his email dated November 20, 2014.

Debbie Goddard moved and Stephanie Unger seconded the motion to approve Resolution #28. Motion passed unanimously.

Executive Session

At 7:06 p.m. Madeline Zachacz moved and Debbie Goddard seconded the motion to enter into Executive Session to discuss personnel matters. Motion passed.

At 7:35 p.m. Stephanie Unger moved and Debbie Goddard seconded the motion to leave Executive Session. Motion passed.

Adjournment

At 8:09 p.m. Matthew Weiss moved and Debbie Goddard seconded the motion to adjourn the December 3, 2014 Special Meeting of the Board of Trustees.

Respectfully submitted,
Kathy Beirne, Secretary to Director