

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Special Meeting/Work Session
November 10, 2014, 7:00 p.m.

MEETING MINUTES

In Attendance: Alice Joselow, *President*; Lucinda Manning, *Vice President*;
Madeline Zachacz, *Secretary*; John Crawford, Debbie Goddard,
Matthew Weiss, Stephanie Unger

Staff: John Tortoso

Public: Randy Martin

Call to Order

At 7:06 p.m. President Alice Joselow called the November 10, 2014 Special Meeting to order.

Work Session

HVAC: Randy Martin and John Tortoso

- Matthew Weiss briefly discussed how John Tortoso introduced the Building and Grounds Committee to Mr. Martin.
- We should have gotten a heat reclamation system, but even that wouldn't have been enough.
- Supplemental heat should have been required – even with shutting all dampers, our system is not going to be able to get the building to a comfortable temperature without supplemental heat.
- Leaks along ceiling as well – cold is everywhere because of the glass. No positive pressure.
- No question – must have supplemental heat. Electric is expensive, oil is not environmentally friendly and needs lots of maintenance. Natural gas (20-30% less than other fuels) which we have although we need to upgrade the meter. Uses PVC, no oil tanks.
- Geothermal will always need maintenance – “can't fix broken.”
- Cooling tower is what we need. Supplemental system can kick on at the peaks and troughs of temperature.
- Timeline: (1) Design and layout, calculation; (2) ConEd: 10-12 months. Get in touch with Senator Carlucci's office to see if we can move that along! Con Ed may or may not be able to upgrade it for free.
- Outer perimeter is where greatest heat loss happens
- Low electricity solution. May be a matter of \$1,000/year in maintenance.
- Randy Martin will submit agreement to Board for December 3 Work Session by 6:00 p.m. Monday, November 24.

Roof letter

- Letter to Judith Mayle re: Roof Contractor

Retaining wall inspection

- Matthew Weiss to ask John Tortoso to get two commitment-free quotes/ideas from engineers.

Executive Session

At 7:58 p.m. Madeline Zachacz moved and Debbie Goddard seconded the motion to move into Executive Session. Motion passed.

At 8:05 p.m. Madeline Zachacz moved and Matthew Weiss seconded the motion to move out of Executive Session. Motion passed.

Adjournment

At 8:06 p.m. Madeline Zachacz moved and Debbie Goddard seconded the motion to adjourn the November 10, 2014 Special Meeting of the Board of Trustees.

Respectfully submitted,
Madeline Zachacz, Secretary