

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Special Meeting
Monday, September 8, 2014, 7:00 p.m.

MEETING MINUTES DRAFT

In attendance: Alice Joselow, President; Lucinda Manning, Vice President;
John Crawford, Debbie Goddard, Matthew Weiss

OPL: Molly Robbins, Assistant Director, Kathy Beirne, Secretary to Director

Absent: Madeline Zachacz, Secretary

Call to Order

President Alice Joselow called the meeting to order at 7:03 p.m.

President's Report

Alice mentioned that the new CSEA 2012-2016 Contract was officially signed and asked that copies be forwarded to the Board when they are received from CSEA. Molly will be keeping track of related items that come up in the department heads meetings. Alice and Molly had a productive meeting with David Swope last week. Mr. Swope has given OPL \$10,000 for the consultant. The Board has committed \$5,000 – we need \$5,000. Alice will approach the Foundation and the Friends.

On the back of the Newsletter is a Calendar of OPL Activities. Alice asked Board members to consider attending as many of these events as possible including the events of the Children's Room and the Teen Room.

The bookmarks are great. September is Library Card Sign Up month. The Open Door and the OUFSD Registrar would be receptive to having new residents fill out the application of a library card. There will be a Suicide Prevention program at the library on October 2. Alice asked if the "Lucky to Live in Ossining" materials could be displayed around the library. The Board gave consensus to put out the materials.

Work Session

Committee Reports— Discussion of Goals and/or Priorities

Building & Grounds

Matthew Weiss shared that he had spoken to John Tortoso regarding the heating system. He recommended the proposal from Engineer Randy Martin for a supplemental heating system. The building would be covered with even heat. Lucinda asked for more information about Mr. Martin. The committee members will set up a meeting with Mr. Martin and will be ready to bring the proposal back to the Board table on September 22.

The roof has a cover permanently installed. The original roof clips are deteriorating. The weights on the roof are not an issue with the integrity of the roof. They continue to deteriorate. John Tortoso suggested that we need legal correspondence with the manufacturer – Carlisle Roofing. Molly will forward the roof issue to our attorney.

Matthew Weiss commented on the front driveway. The traffic island needs attention. How can it be changed?

John Tortoso had Dave from Dave's Fencing look at the bottom parking lot and will get a price from them. The fence will be placed on hold for now.

The circle at the lower level needs to go - cutting the curb back might be the least expensive solution.

The front driveway, lower parking lot fence, and the lower level circle are items for future discussion.

Finance

There has been no meeting since July.

Policy & Bylaws

There has been no meeting. The committee is reviewing the Fringe Benefit Plan for Non-Union Employees.

Update on Consultant

Molly spoke briefly with Maureen Sullivan. She also sent the BOT a link to the Greenwich Library's Long Range Plan which Maureen did. There will be a Staff Survey and a Board of Trustees' Survey – both confidential. The responses will go directly to her. Maureen is scheduled to be at OPL on October 6 all day with the staff and possibly from 5:00-9:00 p.m. with the Board. Molly will confirm with Maureen.

Foundation Update

Molly shared that the Foundation is down to on a few members - Gloria Tannenbaum, Nancy Keller, Alan Marzelli, and a new member starting in January. There is no current President or Treasurer and has \$14,700 in their bank account. The Foundation needs help.

Homework Help

Molly shared that the library had reached out for support to Ossining MATTERS but was declined. The Foundation and the Friends had supported H.H. in the past but not now. \$7,009 is needed for the year – 15-20 students every Tuesday and we have bi-lingual helpers. We need to find funding. (Math tutoring is done on a volunteer basis.) Can we afford it in the budget? The Board decided that yes we can. (Keep note on it.)

Matthew noted that the CSEA Contract is up in 2016 and that work needs to begin. Follow-up scheduled for March 2015.

Also, he asked that at some future point we begin discussion and planning for the OPL's 125th Anniversary in 2018.

Executive Session

At 8:50 p.m. Lucinda Manning moved and Debbie Goddard seconded the motion to move into Executive Session. Motion passed unanimously.

At 9:27 p.m. Debbie Goddard moved and Lucinda Manning seconded the motion to move out of Executive Session. Motion passed unanimously.

Adjournment

At 9:27 p.m. Alice Joselow moved and John Crawford seconded the motion to adjourn the September 8, 2014 Special Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne, Secretary to Director