

**BOARD OF TRUSTEES**  
**OSSINING PUBLIC LIBRARY**  
*Regular Monthly Meeting*  
*June 22, 2015, 7:00 p.m.*

**MEETING MINUTES**

In Attendance:

Board of Trustees: Alice Joselow, *President*; Lucinda Manning, *Vice President*;  
Madeline Zachacz, *Secretary*; Debbie Goddard,  
Cecilia Quintero, Stephanie Unger, ~~Matthew Weiss~~

Staff: Molly W. Robbins, Assistant Director; Kathy Beirne, Secretary to Director

Call to Order

At 7:08 p.m. President Alice Joselow called the June 22, 2015 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge.

Approval of Prior Meeting Minutes

Motion to accept the minutes of the Special Meeting of May 6, May 7, and 11, 2015.

Stephanie Unger moved and Madeline Zachacz seconded the motion to approve these minutes. Motion passed. Alice Joselow and Cecilia Quintero abstained.

Motion to accept the minutes of the May 18 Regular Meeting, and the Special Meetings of June 1 and June 8, 2015.

Madeline Zachacz moved and Stephanie Unger seconded the motion to approve these minutes. Motion passed. Cecilia Quintero abstained from approving the May 18 meeting minutes.

Director's Report

The results of the May 19, 2015 Budget Vote and Election are as follows:

Yes:	1,090
No:	385
<i>Alice Joselow:</i>	<i>1,113</i>
<i>Stephanie Unger:</i>	<i>1,090</i>
<i>Cecilia Quintero:</i>	<i>1,062</i>

*Thank you to the community for your continued support and congratulations to the Board of Trustees!*

Molly Robbins commented on:

- The situation with the “enthusiastic youths” – is in the hands of the parents and the appropriate authorities.
- We are in the process of hiring two library monitors
- Code of Conduct – set up basic rules possibly similar to school district

- Battle of the Books (October 17, 2015) – we will be participating again this year – more schools and teams involved.

Operating Budget and Revenue Report

- Molly will be reviewing the year-end budget with Bob

Payroll Warrants were presented to Board members for their approval.

Treasurer’s Report

Madeline Zachacz mentioned that while checking vouchers she noted another \$500 invoice from Clean Air. Clean Air is used on an “as needed basis” only. Board asked that we obtain bids from other companies.

Committee Reports

**President’s Report**

Alice asked that a list be compiled of items for discussion re: 2016 CSEA Contract. Molly and Bob Majernik have been in discussion about such items.

Also discussed reorganization of agenda resolutions.

**Policy and Bylaws Committee**

Fringe Benefit Policy for Non-Union Employees needs to be addressed, including the accrual and carryover of vacation days.

**Building and Grounds Committee**

Molly will prepare a report of items that are about to be addressed.

Resolutions

**RESOLUTION #52**

**RESOLVED**, that the Board of Trustees approves the personnel changes so noted.

**RETIREMENT**

<u>Name</u>	<u>Title</u>	<u>Dept</u>	<u>Proj Hrs</u>	<u>Salary</u>	<u>Effect Date</u>	<u>Effect on Budget</u>
Antonio Costa	Custodian	B&G	FT	\$58,778.98	06/30/15	(\$58,778.98)
Barbara Hall	Staff Asst.	B.O.	FT	\$70,351.06	06/30/15	(\$70,351.06)

Madeline Zachacz moved and Stephanie Unger seconded the motion to approve Resolution #52. Motion passed unanimously.

Old Business

- Resolution #48 Interagency Cooperation (tabled from last meeting)  
We have been in discussion with school district – asking for a separate account. (*Email of 6/23/15 from Andrew Lennon to Bob indicates that school district is going to forward \$50,000 and invoice library for the tax certs.*)

New Business

- 2015-2016 Board Officers  
This will be handled at the Reorganization Meeting of 7/13/15.
- Motion for Summer Concerts Alternate Site

**RESOLUTION #53**

**RESOLVED**, that the Board of Trustees approves the request by the Village Recreation Department to use the Budarz Theatre as an alternate concert site for its Friday evening Concert Series in case of rain. The Board approves up to two free concerts to be held in case of rain, while the costs incurred in staff and anything else for the concerts after the two would be fully reimbursed by the Village Recreation Department. The Recreation Department must notify the Library by 1:00 p.m. on the day of need.

Cecilia Quintero moved and Debbie Goddard seconded the motion to approve Resolution #53. Motion passed unanimously.

**RESOLUTION #54**

**RESOLVED**, that the Board of Trustees accepts, with thanks, a donation of \$50 from Chris & Paul Surovich in memory of Trustee Stephanie Unger's mother.

Public Comment - None

Executive Session

At 8:24 p.m. Madeline Zachacz moved and Stephanie Unger seconded the motion to enter into Executive Session for the purpose of discussing personnel items. Motion passed unanimously.

At 9:29 p.m. Stephanie Unger moved and Cecilia Quintero seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 9:32 p.m. Debbie Goddard moved and Madeline Zachacz seconded the motion to adjourn the June 22, 2015 Regular Meeting of the Board. Motion passed unanimously.

Respectfully submitted,  
Kathy Beirne  
Secretary to Library Director