

**BOARD OF TRUSTEES**  
**OSSINING PUBLIC LIBRARY**  
***Executive Session & Special Meeting***  
***November 16, 2016, 6:00 p.m.***

**MEETING MINUTES**

In Attendance: Alice Joselow, *President*, Matthew Weiss, *Vice President*,  
Stephanie Unger, *Secretary*, Peter Capek, Debbie Goddard,  
~~Lucinda Manning~~, Madeline Zachacz

Staff: Karen LaRocca-Fels, Director

Other: Craig Olivo, Esq.

Call to Order

At 6:13 p.m. President Alice Joselow called the November 16, 2016 Special Meeting of the Board of Trustees to order.

Executive Session

At 6:13 p.m. Debbie Goddard moved and Matthew Weiss seconded the motion to enter into Executive Session to discuss the Director's contract. Motion passed unanimously.

At 7:10 p.m. Peter Capek moved and Madeline Zachacz seconded the motion to leave Executive Session. Motion passed unanimously.

Special Meeting

Pledge of Allegiance

All those present stood for the Pledge of Allegiance.

Executive Session

At 7:11 p.m. Debbie Goddard moved and Peter Capek seconded the motion to enter into Executive Session to discuss the new CSEA contract. Motion passed unanimously.

At 8:37 p.m. Matthew Weiss moved and Madeline Zachacz seconded the motion to leave Executive Session. Motion passed unanimously.

Work Session

- Retaining Wall  
The retaining wall is being addressed.
- Proposals:
  1. Canopy Roof

**RESOLUTION #25 – INSTALLATION OF ADDITIONAL ROOF PAVERS**

**RESOLVED**, that the Board of Trustees accepts the revised 11/02/2016 Proposal from Canopy Roofing Systems to provide and install 200 additional roofing pavers to secure roof until permanent repair can be made.

Stephanie Unger moved and Madeline Zachacz seconded the motion to approve Resolution #25. Motion passed unanimously.

2. Clean Air

**RESOLUTION #26 – REMOVAL AND REPLACEMENT OF BURNED OUT COMPRESSOR**

**RESOLVED**, that the Board of Trustees accepts the 11/10/2016 Proposal from Clean Air Quality Service, Inc. to remove and replace the existing burned out Compressor #1 on A/C #2.

Madeline Zachacz moved and Matthew Weiss seconded the motion to approve Resolution #26. Motion passed unanimously.

- Long Range Plan

**RESOLUTION #27 – BOARD APPROVAL OF LONG RANGE PLAN DRAFT**

**RESOLVED**, that the Board of Trustees approves the DRAFT 2017-2020 Long Range Plan dated 11/12/16.

- Tabled until revised draft is reviewed by the Board.
- HVAC
  - Jim Dolan reviewing information – meeting with OPL to be scheduled.
- Parking Lot Entrance Signage & Additional Parking
  - Parking lot signage to be researched
  - Staff using parking at Moose Lodge/Restaurant to 3:00 p.m. and St. Ann's

Executive Session

At 8:58 p.m. Stephanie Unger moved and Matthew Weiss seconded the motion to enter into Executive Session to discuss personnel matters. Motion passed unanimously.

At 9:26 p.m. Matthew Weiss moved and Stephanie Unger seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 9:27 p.m. Madeline Zachacz moved and Matthew Weiss seconded the motion to adjourn the November 16, 2016 Special Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,  
*Stephanie Unger, Secretary*