

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Special Meeting/Work Session
January 9, 2017, 7:00 p.m.

MEETING MINUTES

In Attendance: Alice Joselow, *President*, Matthew Weiss, *Vice President*,
Stephanie Unger, *Secretary*, Peter Capek, Debbie Goddard,
Lucinda Manning, Madeline Zachacz

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Other: Al Coster, Auditor, Baldessari & Coster

Call to Order

At 7:06 p.m. President Alice Joselow called the January 9, 2017 Special Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge of Allegiance.

Oath of Office - Treasurer

Jaime Aguirre was unable to attend the meeting.

Work Session

- 2016 Audit Discussion
Al Coster reviewed and discussed the Audit report with the Board of Trustees.

- Long Range Plan Revised Draft
Board discussed the revised draft and would like to meet again with Alan and Leslie Burger to review metrics.

Resolutions

RESOLUTION #31, APPROVAL OF 2016 AUDIT

RESOLVED, that the Board of Trustees accepts the audited financial statements of the Ossining Public Library for the year ended June 30, 2016 as prepared by Baldessari & Coster LLP.

Madeline Zachacz moved and Matthew Weiss seconded the motion to approve Resolution #31. Motion passed.

RESOLUTION #32, APPROVAL LONG RANGE PLAN REVISED DRAFT

RESOLVED, that the Board of Trustees approves the Long Range Plan Revised v7 01/09/2017 Draft as prepared by Alan and Leslie Burger.

Madeline Zachacz moved and Matthew Weiss seconded the motion to approve Resolution #32. Motion passed. Peter Capek abstained.

Work Session (additional items)

- **Printer Contract**
The contract with CBS expires in March. Karen presented Board with proposals from Toshiba Business Solutions and Office Dynamics. She will make recommendation to the Board as soon as possible.
- **HVAC System Assessment**
Karen distributed OLA Consulting Engineers report. The consultant will be back to do formal presentation with full Board.
- **Retaining Wall**
Board reviewed the latest report. AAAE to come in and give full report to the Board
- **Ossining Basics**
Board reviewed letter of appreciation for OPL participation in the Ossining Basics kickoff.

At 8:17 p.m. Stephanie Unger moved and Matthew Weiss seconded the motion to enter into Executive Session to discuss personnel matters. Motion passed unanimously.

At 8:31 p.m. Stephanie Unger moved and Matthew Weiss seconded the motion to leave Executive Session. Motion passed unanimously.

RESOLUTION #33, APPROVAL OF CONFIDENTIAL EMPLOYEE CONTRACT

RESOLVED, that the Board of Trustees approves the 1/09/17 contract for Confidential Employee Robert Majernik effective January 1, 2017 through June 30, 2018.

Matthew Weiss moved and Stephanie Unger seconded the motion to approve Resolution #33. Motion passed unanimously.

RESOLUTION #34, APPROVAL OF CONFIDENTIAL EMPLOYEE CONTRACT

RESOLVED, that the Board of Trustees approves the 1/09/17 contract for Confidential Employee Kathleen Beirne effective January 1, 2017 through June 30, 2018.

Matthew Weiss moved and Stephanie Unger seconded the motion to approve Resolution #34. Motion passed unanimously.

Adjournment

At 8:32 p.m. Matthew Weiss moved and Stephanie Unger seconded the motion to adjourn the January 9, 2017 Special Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne, Secretary to Director