

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
February 26, 2018, 7:00 p.m.

MEETING MINUTES

In Attendance: Matthew Weiss, *President*, Alice Joselow, *Vice President*,
Madeline Zachacz, *Secretary*; Peter Capek, ~~Debbie Goddard~~,
Lucinda Manning

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Call to Order

At 7:11 p.m. President Matthew Weiss called the February 26, 2018 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge.

Public Comment - None

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the January 22, 2018 Regular Meeting of the Board of Trustees.

Motion tabled until next meeting.

Motion to Accept the Revised Minutes of the Special Meeting of February 12, 2018. Madeline Zachacz moved and Lucinda Manning seconded the motion to approve the revised February 12, 2018 Special Meeting Minutes. Motion passed. Alice Joselow abstained.

Director's Report

- 125th Anniversary Kickoff events
- March 6 launch of new Website – Allison Robbins doing great work
- Audiovisual Proposals
- Marie Trapasso appointed as Department Head of Circulation and Technical Services
- Cheryl Cohen and Carry Cubillos have returned from medical leave
- Mallory Marinaro expected back in May part time
- Two temporary positions have been posted for BEAMS program
- Lidya Aulestia-Recalde
- We have received the HVAC drawings – they will be mailed to SED
- DASNY Grant
- Wall feasibility study
- Sidewalks
- Molly and John Tortoso working on lighting upgrades
- Snow removal proposal
- Replacement of side door
- EXCITE transformation team
- BEAMS program roll out

- Summer lunch site
- Annual Report
- Linda Levine – Art work grant
- Overdrive advantage
- PLDA
- Library Elf
- Library Advocacy

Payroll Approvals – the Board reviewed and approved January and February pay registers.

Committee Reports

Policy and Bylaws, Personnel – Committee met and reviewed the Employee Handbook. Changes were referred to attorney.

Finance – Board asked for a few revisions in budget. Allowed tax cap is 2.03%.

Building and Grounds – HVAC, retaining wall and surface monitoring continues monthly

Resolutions

RESOLUTION #52 – Approval of Payments dated February 26, 2018

RESOLVED, that the Board of Trustees approves the payments dated February 26, 2018 as presented by the Unpaid Bills report of February 26, 2018 reviewed by the Board.

RESOLUTION #53 – Personnel Changes

RESOLVED, that the Board of Trustees approves the following personnel changes:

NAME	POSITION	DEPARTMENT	HRS/WK	PAY RATE	EFFECTIVE DATE
Rehire:					
Christina Surovich	Librarian II, PT	Children's	3.0	\$32.95/hr	01/01/2018
Retirement:					
Lidya Aulestia-Recalde	Library Clerk, FT	Circulation	35.0	\$36,817.82	02/14/2018
Termination:					
Briany Barone	Library Clerk, PT	Circulation	10.0	\$18.49/hr	02/21/2018

RESOLUTION #54 – Donations

RESOLVED, that the Board of Trustees accepts, with thanks, the following donations:

- \$50 in celebration of the OPL's 125th Anniversary from Ms. Ranucci
- \$1,000 from The Rebecca and Arthur Samberg Foundation

Alice Joselow moved and Madeline Zachacz seconded the motion to approve Resolutions #52 through # 54. Motion passed unanimously.

Old Business

- OPL Website Update – Estimated rollout date of March 6, 2018

New Business

- Retaining Wall Feasibility Study from Antonucci and Associates, 2/21/18

Board asked for a phone consultation with Antonucci & Associates during next meeting to discuss drainage proposal and their recommendations.

- Space Assessment and Planning - Need to hire a professional space assessment consultant to advise and plan
- Projector Proposals – Two proposals received, two more expected – tabled until next meeting.
- Reupholstering Furniture – Which is more affordable – new or reupholstered? 25 chairs involved. Board asked for sample of material to be used.
- Press Release: Two Seats Available on Board of Trustees (packets available)

Public Comment - None

Executive Session

At 8:45 p.m. Peter Capek moved and Lucinda Manning seconded the motion to enter into Executive Session to discuss personnel and budget. Motion passed unanimously.

At 9:14 p.m. Alice Joselow moved and Madeline Zachacz seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 9:15 p.m. Madeline Zachacz moved and Alice Joselow seconded the motion to adjourn the February 26, 2018 Regular Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne, Secretary to Director