

**BOARD OF TRUSTEES  
OSSINING PUBLIC LIBRARY  
Regular Monthly Meeting  
June 25, 2018, 7:00 p.m.**

**Revised MEETING MINUTES**

In Attendance: Matthew Weiss, *President*, Alice Joselow, *Vice President*,  
Madeline Zachacz, *Secretary*; Peter Capek, Debbie Goddard,  
Lucinda Manning

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director;

Others: Jonathan Marshall, WLS, Board of Trustees-District 2

Call to Order

At 7:00 p.m. President Matthew Weiss called the June 25, 2018 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge.

Public Comment

Jon Marshall introduced himself – new District 2 Trustee

Executive Session

At 7:07 p.m. Alice Joselow moved and Peter Capek seconded the motion to enter into Executive Session to discuss a CSEA Union grievance. Motion passed unanimously.

At 7:23 p.m. Alice Joselow moved and Peter Capek seconded the motion to leave Executive Session. Motion passed unanimously.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the April 23, 2018 Regular Meeting of the Board.

Alice Joselow moved and Debbie Goddard seconded the motion to approve the minutes. Motion passed. Madeline Zachacz and Peter Capek abstained.

Motion to Accept the Minutes of the May 21, 2018 Regular Meeting of the Board.

Madeline Zachacz moved and Debbie Goddard seconded the motion. Motion passed. Alice Joselow abstained.

Director's Report

- Annual Meeting
- J.J. Keller Sexual Harassment Training for all employees
- Staff development – EXCITE – group project
- Book Expo – Day of Dialogue
- Sidewalk replacement
- Proposals for painting of iron rails
- HVAC concerns – well overflow

- BEAMS – Suzy and Melissa working on summer session – 6 week program
- Mallory working on the Update and social media
- Village Fair
- Active Shooter training – June 13 and July 10
- AED training with Phelps
- Overdrive Advantage
- WLS – move to new ILS system
- PLDA discussing automatic renewals
- Allison Robbins – great work with website, EXCITE, archives, reference desk

Payroll Approvals – the Board reviewed and approved the May 25 and June 6, 2018 pay registers.

Committee Reports

**President's Report:** 125<sup>th</sup> events ongoing – time capsule burial next month. Karen put together excellent profile of the library – shared with Board.

**Policy and Bylaws, Personnel:** waiting for update from attorney Craig Olivo.

**Finance** – no report.

**Building and Grounds:** solar power being investigated.

Resolutions

**RESOLUTION #77 – Approval of Payments dated June 25, 2018**

**RESOLVED**, that the Board of Trustees approves the payments dated June 25, 2018 as presented by the Unpaid Bills report of June 25, 2018 reviewed by the Board.

Lucinda Manning moved and Debbie Goddard seconded the motion to approve Resolution #77. Motion passed unanimously.

**RESOLUTION #78 – Personnel Changes**

**RESOLVED**, that the Board of Trustees approves the following personnel changes:

NAME	POSITION	DEPARTMENT	HRS/WK	PAY RATE	EFFECTIVE DATE
<i>New Hires:</i>					
Pillco, Richard A.	Page PT	Children's	6	\$11.00	06/22/18

Madeline Zachacz moved and Alice Joselow seconded the motion to approve Resolution #78. Motion passed unanimously.

Old Business

- Space Assessment and Planning – Karen will reach out to the architects on list provided to Board.
- Library Hours and Staffing – Karen is working on hours' increase expense. Further discussion required.

New Business

- Nomination of 2018-2019 Officers:  
Madeline Zachacz nominated Matthew Weiss for President  
Madeline Zachacz nominated Alice Joselow for Vice President  
Alice Joselow nominated Madeline Zachacz for Secretary

Slate of officers to be voted on during the July 9, 2018 Reorganization and Regular Meeting of the Board.

Public Comment

Devante Richards  
Jonathan Marshall

Executive Session

At 8:00 p.m. Debbie Goddard moved and Madeline Zachacz seconded the motion to enter into Executive Session to discuss personnel items. Motion passed unanimously.

At 8:59 p.m. Lucinda Manning moved and Alice Joselow seconded the motion to leave Executive Session. Motion passed unanimously.

**RESOLUTION #79, APPROVAL OF CONFIDENTIAL EMPLOYEE CONTRACT**

**RESOLVED**, that the Board of Trustees approves the 7/01/2018 contract for Confidential Employee Robert Majernik effective July 1, 2018 through June 30, 2020.

Debbie Goddard moved and Alice Joselow seconded the motion to approve Resolution #79. Motion passed unanimously.

**RESOLUTION #80, APPROVAL OF CONFIDENTIAL EMPLOYEE CONTRACT**

**RESOLVED**, that the Board of Trustees approves the 7/01/2018 contract for Confidential Employee Kathleen Beirne effective July 1, 2018 through June 30, 2020.

Alice Joselow moved and Matthew Weiss seconded the motion to approve Resolution #80. Motion passed unanimously.

Adjournment

At 9:00 p.m. Lucinda Manning moved and Debbie Goddard seconded the motion to adjourn the June 25, 2018 Regular Monthly Meeting of the Board. Motion passed unanimously.

Respectfully submitted,  
*Kathy Beirne*  
Secretary to Director