



**POSITION AVAILABLE -Part Time Cleaner  
OSSINING PUBLIC LIBRARY  
Pay Rate \$16.27 PER HOUR  
Applications are due by May 24, 2019**

The Ossining Public Library is seeking experienced, reliable candidates for the part time (up to 17 hours per week) position of cleaner.

**We perform background checks on all potential employees.**

Key responsibilities include:

- Cleaning the library interior, including mopping, sweeping, trash removal, dusting, cleaning bathrooms, vacuuming, washing windows, and all other cleaning tasks using standard methods.
- Moving furniture, books, boxes, and other items as needed or instructed.
- Setting up and removing tables and chairs for events and programs.
- Related work as required, including removing snow and ice from exterior sidewalks and stairs.

Position requirements:

- Ability to work independently.
- Ability to follow instructions and keep to a cleaning schedule.
- Familiarity with building cleaning practices, supplies, and equipment.
- Ability to use building cleaning supplies and equipment professionally and safely.
- Ability to do manual tasks.
- Ability to move tables, chairs, carts with books, and AV equipment.

Minimum training and experience: Ability to read and write English, previous work as a cleaner. Spanish speaking is a plus.

Applications are available at the Circulation Desk or online <https://www.ossininglibrary.org/wp-content/uploads/2018/11/Application-for-Employment-Rev-122117.pdf>. The completed application, and three references, should be submitted to the attention of:

Molly W. Robbins, Assistant Library Director  
Ossining Public Library  
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Ossining, NY 10562  
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